



# KORUMBURRA SECONDARY COLLEGE

*“Developing lifelong learners who are respectful, resilient, strive for excellence and are productive members of their community.”*

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14/11/2023

Dear Parent/Guardian,

We are looking forward to another great year of teaching and learning in 2024. As per changes to the Parent Payments Policy, we would like to advise you of Korumburra Secondary College’s voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can provide appropriate materials for practical subjects and offer the best possible education and support for our students.

Your financial contributions allow us to:

- Offer a wide range of subjects and experiences for students across all year levels.
- Provide books and materials for electives (e.g. Food, Woodwork, Textiles etc)
- Run incursions.
- Give students access online resources/tools.
- Provide IT support.


In 2024 we will run more Food Technology and Woodwork classes than ever before. With this in mind, it is particularly important that parents consider the voluntary financial contributions to allow us to provide the necessary materials for these subjects.

Please find below Korumburra Secondary College’s voluntary financial contributions schedule for 2024.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. Parents are asked to please review the recommended voluntary financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department’s Parent Payment’s Policy please see a one-page overview attached.

Yours sincerely,

DocuSigned by:  
  
B517AD542F3B4D5...  
John Wilson  
Principal

DocuSigned by:  
  
82AB597A67F34E6...  
Matt Row  
President School Council

Please read the itemised list below, which includes Curriculum contributions (items that your child uses for school) and Other Contribution items (you can choose if your child participates in or accesses).

We would appreciate contributions by the 31st January 2024.

Please return this completed sheet when making a contribution and indicate on the amount column your support towards these contributions. These contributions will also be available on your compass under course confirmations.

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>	<b>Please indicate amount</b>
<i>VCE Vocational Major (VCE VM)</i> <i>Victorian Pathways Certificate (VPC)</i> <i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• <i>VCE VM, VPC Projects (this may vary from year to year) – resin, cooking ingredients, portfolio, wood, nails, metals, rivets, fabrics, paints, plaster/clay, inks specialty papers/cardboards</i></li> <li>• <i>Food Tech – Includes dry ingredients, eggs, oil, dairy items, vanilla, jam, dates, puff pastry, pasta, sauces, fruit, vegetables, golden syrup, mince &amp; breadcrumbs (per semester)</i></li> <li>• <i>Design Technology- wood, nails, glue metals, pop rivets, wire &amp; solder (per semester)</i></li> <li>• <i>Studio Art - specialty paper, inks &amp; paints, glitter, cardboard, plaster/clay, lino &amp; lino paint, spray paints</i></li> </ul>	\$30  \$100  \$110  \$45	
<i>VCE VM, VPC Online Subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Onguard</i></li> </ul>	\$10	\$
<i>VCE VM, VPC Online Subscriptions Printing and photocopying of worksheets and learning materials</i>	\$80	\$
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>	<b>Amount</b>
<i>IT Service Support</i>	\$35	\$
<i>Donation</i>		\$
<i>Locker Hire</i>	\$10	\$
<b>Tax deductible contributions</b>		
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>		\$
<b>Total Amount</b>		\$

### Educational items for students to own

A booklist of items that the school recommends you purchase from Campion Education <https://order.campion.com.au/index.html#homeView> for your child to individually own and use will be provided separately.

### Extra-Curricular Items and Activities

Korumburra Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 31st January 2024.

Extra-Curricular Items and Activities	Amount	Please indicate amount
<i>Valedictory Dinner (paid via compass) estimate</i>	\$45 approx	
<i>Optional Year 11 or 12 Camp (estimate only)</i>	\$200	
<i>Optional Year 12 private music lessons SGSM</i>	\$TBA	
<i>Other optional Year 12 camps and excursions to be scheduled</i>	TBA	
<i>Optional Instrument hire (if applicable)</i>	\$150	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

Category	Total
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Vocational Educational Training (VET)

From 2023, the Department will reimburse VET material fees to government schools to address the cost barrier for families. This funding covers the costs of:

- Materials required for training and assessment that are consumed and cannot be recycled.  
**Please note students may wish to upgrade materials for certain projects (i.e. upgrade from pine to mahogany). Any upgrade from the materials provided by KSC is considered an OPTIONAL ITEM.**
- Safety items worn or used by the student including safety glasses, hearing protection, gloves, hair nets.
- Workbooks, handouts, photocopying, online learning resources

### Financial Support for Families

Korumburra Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools' Relief provides financial support for eligible families to purchase clothing/uniforms at a reduced rate

### Payment arrangements

- Option A (full amount at the beginning of Term 1)
- Option B (payment at the beginning of each Term)  
(Compass generated arrangement)
- Option C (other payment arrangements) \*

\*For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Kim Cross, Business Manager

Ph: 03 56551566 | Email: [Korumburra.sc@education.vic.gov.au](mailto:Korumburra.sc@education.vic.gov.au)

### How to pay a voluntary contribution via Compass:

When curriculum, other and extra-curricular contributions have been issued on compass an alert will appear on your dashboard.

Click the alert and you will be taken to the course confirmation page.

You will see a list of curriculum, other and extra-curricular contributions. Click on the contributions you have elected to action.

This will take you to information from the school and to a payment plan if you wish to do so.



### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.