



# KORUMBURRA SECONDARY COLLEGE

*“Developing lifelong learners who are respectful, resilient, strive for excellence and are productive members of their community.”*

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1.11.2022

Dear Parent/Guardian,

We are looking forward to another great year of teaching and learning in 2023. As per the changes to the Parent Payments Policy, we would like to advise that all contributions in 2023 are voluntary, however, we continue to need your support as we do not intend to remove any of our programs for 2023.

Your financial contributions allow us to:

- Offer a wide range of subjects and experiences for students across all year levels
- Provide books and materials for electives (e.g. Food, Woodwork, Textiles etc)
- Run incursions
- Give access to students to Edrolo and other online resources/tools
- Provide IT support

Please note that in 2023, The Department of Education will not be providing schools with additional funding to top up a reduction in parent payments. Schools are meant to allocate all their funds every year and not accrue savings. We are flagging that at this stage, we are unsure of our capacity to meet any shortfall should parents choose not to contribute as we do not carry savings from one year to the next.

Please find below Korumburra Secondary College's voluntary financial contributions schedule for 2023.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payment's Policy please see a one-page overview attached.

Yours sincerely,

DocuSigned by:  
*Vaya Dauphin*  
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Vaya Dauphin  
Principal

DocuSigned by:  
*[Signature]*  
82AB597A67F34E6...

Matt Row  
President School Council

Please read the itemised list below, which includes Curriculum contributions (items that your child uses for school) and Other Contribution items (you can choose if your child participates in or accesses).

We would appreciate contributions by the 31st January 2023.

Please return this completed sheet when making a contribution and indicate on the amount column your support towards these contributions. These contributions will also be available on your compass under course confirmations.

<b>Curriculum Contributions</b> Items and activities that students use, or participate in, to access the Curriculum, including:	<b>Amount</b>	<b>Please indicate amount</b>
<ul style="list-style-type: none"> <li>• Computer applications where our students have their own individual password – At Korumburra Secondary College we use Mathletics, Lote, Ongoard and Edrolo</li> <li>• Everyday items that your child will use in the classroom to learn the essential curriculum such as art supplies, science experiment equipment, cooking ingredients, technology materials</li> </ul>		
<i>Year 7 classroom consumables, materials &amp; equipment</i>		
<ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Food Tech – Includes flour, eggs, oil, sugar, baking powder, baking soda, milk, cheese, butter, oats, puff pastry, pasta, sauces, ham, fruit &amp; vegetables, spices, golden syrup, cocoa, coconut, bacon &amp; breadcrumbs</i></li> <li>• <i>Performing Arts – costumes, masks, scripts</i></li> <li>• <i>Woodwork - wood, nails &amp; glue</i></li> <li>• <i>Metal Work - metals, pop rivets, wire &amp; solder</i></li> </ul>	\$35 \$80 \$35 \$35 \$35	\$
<i>Year 7 Online Subscriptions</i>		
<ul style="list-style-type: none"> <li>• <i>MathSpace</i></li> <li>• <i>Ongoard</i></li> <li>• <i>Lote</i></li> </ul>	\$25 \$10 \$30	\$
<i>Year 7 Printing and photocopying of worksheets and learning materials</i>	\$80	\$
<i>Year 7 Hire College Textbooks</i>	\$25	
<b>Other Contributions -</b> Non-Curriculum items and activities to support the daily operation and objectives of Korumburra Secondary College		<b>Amount</b>
<i>IT Service Support</i>	\$35	\$
<i>Donation</i>		\$
<i>Locker Hire</i>	\$10	\$
<b>Tax deductible contributions</b>		
<b><i>Building fund.</i></b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.		\$
<b>Total Amount</b>		<b>\$</b>

### Educational items for students to own

A booklist of items that the school recommends you purchase from Campion Education <https://order.campion.com.au/index.html#homeView> for your child to individually own and use will be provided separately.

### Extra-Curricular Items and Activities

Korumburra Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Details of these items and activities will be provided to students and families throughout the year.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 31st January 2023.

Extra-Curricular Items and Activities	Amount	Please indicate amount
<i>Optional Year 7 school camp estimate</i>	\$290 approx	
<i>Optional Year 7 Interschool Sports program</i>	\$TBA	
<i>Optional Year 7 private music lessons SGSMP</i>	\$308 approx	
<i>Other optional Year 7 camps and excursions to be scheduled</i>	TBA	
<i>Optional Instrument hire (if applicable)</i>	\$100	
<i>Optional Sax hire</i>	\$200	
<b>Total Extra-curricular Items and Activities</b>		\$

Category	Total
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Financial Support for Families

Korumburra Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund provides payments for eligible students to attend camps, sports and excursions
- State Schools' Relief provides financial support for eligible families to purchase clothing/uniforms at a reduced rate

### Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Korumburra Secondary College. Payment can be made electronically via BPAY please contact the office for your BPAY reference number. Alternatively, Cash, EFTPOS and Cheque payments can be made directly at KSC Office.

### Payment arrangements

- Option A (full amount at the beginning of Term 1)
- Option B (payment at the beginning of each Term) (Compass generated arrangement)
- Option C (other payment arrangements) \*

\*For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Kim Cross, Business Manager

Ph: 03 56551566 | Email: [Korumburra.sc@education.vic.gov.au](mailto:Korumburra.sc@education.vic.gov.au)

### How to pay a voluntary contribution via Compass:

When curriculum, other and extra-curricular contributions have been issued on compass an alert will appear on your dashboard.

Click the alert and you will be taken to the course confirmation page.

You will see a list of curriculum, other and extra-curricular contributions. Click on the contributions you have elected to action.

This will take you to information from the school and to a payment plan if you wish to do so.



### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.